YOUR ADDRESS HERE

Volunteer Programs and Internships Office

New England Aquarium

Central Wharf

Boston, MA 02110

DATE

To Whom It May Concern: A NAME IS BETTER!

I am writing to apply for a summer internship at the aquarium. I am most interested in your Marine Mammal, Penguin Colony, and American Lobster intern positions.

A native of Rhode Island, I grew up surrounded by the ocean and horseshoe crabs. I’m a seafood-loving, beach-combing, Steve-Irwin-watching girl who dreamed of swimming with dolphins and sea turtles. Ten years later, I am helping to study the DNA of saltmarsh sparrows at the University of New Hampshire where I am majoring in Wildlife and Conservation Biology.

The sparrow population here is in trouble. As the region’s climate warms, their numbers are dropping. My hope someday is to apply the lessons from my university and work experiences to make a positive and lasting contribution to the field of conservation ecology.

I know that I would have much to offer and learn from working with the talented staff at the aquarium. I am a quick learner and have never been shy about dirty jobs: Bring on those penguins and their poop! Sea lions, harbor seals, and northern fur seals are a delight to watch. But I know that behind those playful exhibits – which I have loved since I was nine years old – a great deal of work goes into feeding and caring for these creatures. Lobsters (apart from being delicious) fascinate me. Slow to grow, they play a critical and unsung role in the health of marine ecosystems. It would be a privilege to work with and learn about any of these three groups.

Enclosed please find my resume and thank you very much for your time and consideration. Please let me know if I can provide any more information. I can be reached by e-mail at EMAIL HERE or by phone at PHONE HERE. I look forward to hearing from you soon.

Sincerely,

SIGNATURE

PRINTED NAME HERE